

**2010 STYSA DIRECTOR'S CUP**  
**⚽ WESTERN DISTRICT**  
**Registration and Final Roster Requirements**

**Entry Fee - \$250**

**Entry Deadline – 11:59 p.m. on February 1, 2010**

**NOTE: All entries must be submitted through the Affinity program.**

**PLEASE READ CAREFULLY AND FOLLOW INSTRUCTIONS!**

Director's Cup is a restricted entry competition for Super II and Division II teams that participated in the Fall 2009 season. It is strongly recommended for lower Super II and higher Division II teams. The competition is open to U11 through U18/19 boys and girls teams from the Fall 2009 season. Western District Director's Cup play starts Saturday February 27, 2010 for U11 through U14 age groups and Saturday, April 10, 2010 for U15 through U19 age groups

**NOTE:** U11 and U12 will play 8v8 ONLY. In the event that teams from one District or the other are not entered in an age group, there will not be a State level competition offered for that age group.

**PAYMENT OPTIONS:** There are three payment options available to teams entering the Cup competition – credit card, electronic check or personal check.

- Credit Card Payment - there will be a 2.7 percent processing fee charge added to the total credit card charge. This processing fee is not paid to the State or District but is a non-refundable standard fee charged when paying by credit card.
- Electronic checks - there will be a flat fee of \$2 for \$150 or less, \$3 for \$150 to \$500, and \$5 for checks of \$501 or more. Again, the processing fee is not paid to the State or District but is a non-refundable service charge.
- Check – make check payable to STYSA and mail to the address shown below

**IF PAYING BY CHECK, MAKE CHECKS PAYABLE TO:**

**South Texas Youth Soccer Assn (or STYSA)**

**Mail the check along with Payment Coupon to:**

**South Texas Youth Soccer Association – 15209 Hwy 290 East – Manor, TX 78653**

**IF PAYING BY CREDIT CARD:**

**Your credit card will not be charged at the time of entry. After verifying that the team is eligible for the competition, an administrator will designate that the credit card is to be charged. The administrator will not have access to the credit card information; they will only have the ability to approve the team so that the card can be charged.**

**IF PAYING BY ELECTRONIC CHECK:**

**Your account will be charged immediately upon submitting the application for payment.**

**TO ENTER THE WESTERN DISTRICT DIRECTOR'S CUP COMPETITION:**

- ◆ Go to <http://stx.affinitysoccer.com> and log in with your username and password.
- ◆ If you do not have a user name or password, contact your Club Registrar who can assign you one.
- ◆ Only individuals designated as a coach or manager on the team roster are eligible to register the team.
- ◆ On the "My Account" page, scroll down to the Teams Section. If account information does not appear on the page, click on the "My Account" button in the upper left corner of the page to open the file.
- ◆ **Click on the word "Tournament"** next to the team name / id# and season (Spring 10) of the team you wish to register for the competition.
- ◆ On the next screen, click on the "Select a Tournament" to see a dropdown list of available tournaments.
- ◆ **Select 2010 Director's Cup and click the register button.** This will allow your registration roster with players and administrators to automatically pull into the tournament application saving you time and assuring accuracy.

- ◆ The system will then take you to the **Team Info** page. Designate the “**Playing Age Group**” you are entering. A team’s entry fee will be determined by the flight choice. Example: If you are registering a BU16 team and play in Western District, you would select BU16 Western as your preferred flight choice.
- ◆ Click on the **Review tab** to complete your application into the competition. Click on “**SUBMIT APPLICATION.**” Failure submit the application and designate the payment method will result in your application not being date stamped and the possible disqualification of the team for not having registered by the designated entry deadline.
- ◆ Indicate the method of payment and click the “**Submit for Payment**” button. You may pay by credit card, electronic check or check. If paying by check, you will need to enter a check number. If your check number is not available, enter the number “1” – this information will be updated when your check is received.
- ◆ After completing the payment process, **IF YOU ARE PAYING BY CHECK OR MONEY ORDER print the Payment Coupon and mail** to the address indicated above. **REMEMBER:** the check must be received prior to the entry deadline so don’t wait until February 1<sup>st</sup> to register if you plan to pay by check.

## FINAL ROSTER DEADLINES / RELATED INFORMATION



### REMINDER: FINAL PAPERWORK / ROSTER FREEZE DATES

**Rosters will be frozen at 11:59 pm February 12, 2010 for U11 through U14 age groups**

**Rosters will be frozen at 11:59 pm March 24, 2010 for U15 through U18/19 age groups**

### HOW TO MAKE CHANGES TO YOUR ROSTER

All changes to the rosters of teams entered in the Cup competition must be processed in the Affinity system prior to the final roster deadline indicated above. It is the responsibility of the team to provide the required documentation for changes to the Association Registrar within sufficient time for the change to be processed and to forward those completed documents to the State Office in a timely manner. All documents related to a team should be sent in one package clearly marked with the age group and competition. Failure to forward the paperwork because of confusion as to who was responsible for accomplishing the task is not a valid reason. We are aware that most coaches wait until the last couple of days to submit changes; therefore, paperwork should be mailed as soon as possible after it has been processed by the registrar. Please mail or deliver all final paperwork and transfer fees to:

**STYSA STATE OFFICE - 15209 Hwy 290 East - Manor, TX 78653**

**REMEMBER: All teams must have a roster consistency between Fall 2009 and 2010 Director’s Cup rosters.**

- **U11 through U12 teams – maximum roster is 14 players – 7 of the same players must appear on both rosters**
- **U13 through U15 teams – maximum roster is 18 players - 9 of the same players must appear on both rosters**
- **U16 through U19 teams – maximum roster is 22 players - 9 of the same players must appear on both rosters**
- **A team may have no more than 5 transfers onto the team.**
- **There is no limit to the number of new players that can be added to a roster as long as the team retains the roster consistency identified above.**
- **Any player rostered to the team in the Fall who is not returning is required to submit a signed Release form prior to being removed from the team.**

Roster change documents include:

**Transfer** – Any player who was rostered to another team for the fall season must complete the STYSA Transfer/Release form in order to move to a different team. A check payable to STYSA for \$10 should accompany any transfer form being submitted for a player moving onto a team. The Transfer form must include the following:

- ✓ Player’s name (as it appears on the roster), address, ID number, date of birth, and signature of the player/parent
- ✓ Name/team number of the team the player is leaving and the name/team number of the team the player is joining

**New Player** – A “new player” is one who has not played with any STYSA or US Youth Soccer league or association during the current seasonal year. The team manager or coach is responsible for the following:

- ✓ Registering the player with the local club or association in the Affinity registration program.
- ✓ Paying any required registration fees to the local club or association. (The association will pay fees for the player when submitting their entire Spring registration information to STYSA)

**Release** – Any player who was rostered to the team in the fall remains rostered to the team for spring. A player must request in writing (signed by the parent), a release from the team prior to being removed from the roster. Coaches or

managers may not release a player involuntarily unless they meet the criteria stated in the rules. For any player to be released under the involuntary rules, documentation must be provided with the release that verifies the situation meets the requirements. **Any player for whom a form is not submitted will remain on the roster for the spring competition.** Not registering for the spring season is not a valid reason for removing a player from the roster.

Any roster change made in the Affinity system after the stated deadline will result in the player being ineligible to participate with the team in the Cup competition. Game cards used by teams in the competition will be compiled from the team's roster as of the final roster deadline.

## **STATE & REGIONAL TOURNAMENTS**

The qualification process within each District will identify the first and second place teams in each age group to advance directly to the Director's Cup State Championship. El Paso, if entered, is eligible to send one team in each age group.

Any playoffs required within Western District to identify the two teams per age group advancing to the State Tournament will be played the weekend prior to the State Tournament – May 8-9, 2010 at sites to be determined

### **Director's Cup State**

Date: May 15-16, 2010

Host: Eastern District

Site:

**There is no advancement beyond the State Tournament**