

## **Minor ITC Applications – FIFA TMS Process**

Anyone player under the age of 18 who is not eligible for the Prior to 12 option, will be required to go through the FIFA TMS process in order to obtain their international transfer clearance.

FIFA's Regulations, state that international transfers of players are only permitted if the player is over the age of 18. There are three exceptions to the rule:

1. The player's **parents** move to the country in which the new club is located for reasons not linked to football.
2. The transfer takes place within the territory of the European Union
3. The player lives and the club wishing to register the player are both located no further than 50km (roughly 30 miles) of an international border

U.S. Soccer will use exceptions #1 and #3, as the second exception deals only with players in Europe.

In order to get registered under this process, the minor player (and parents) should follow these steps:

1. Collect required documentation to prove that the player meets the first of the above-given exceptions:
  1. Player's Passport
  2. Player's Birth Certificate
  3. Player's Parents' Passports
  4. Player's Parents' Work Visas (if available)
  5. Player's Parents' Proof of Residence (Water bill, lease agreement, etc.)
  6. Player's Parents' Proof of Employment (Pay Stub, Employment Verification Letter, etc.)
  7. Completed **ITC Request Form**
  8. For more information on what is required in these documents, please refer to the "**Protection of Minors -Pertinent Facts Document**" provided by FIFA
2. Forward documentation to your League/State Association (STYSA) who will forward the information to the U.S. Soccer Federation.
3. U.S. Soccer will review documentation and determine whether any exception to the general prohibition by FIFA on the international transfer of minors has been met.
4. If U.S. Soccer determines that an exception has been met U.S. Soccer will immediately request the player's international clearance from their former federation.
5. The former federation has thirty (30) days to respond to the request.
6. Once a response is received, U.S. Soccer will notify the League and STYSA via e-mail
7. If no response is received after 30 days, U.S. Soccer will issue a Provisional or temporary ITC which will allow the player to register immediately and notify the League and STYSA.



# U.S. Soccer Federation International Clearance Request Form (ITC 5-11)

**A. BIOGRAPHICAL INFORMATION** (Type or print clearly)

|                                   |                        |                |
|-----------------------------------|------------------------|----------------|
| Player's Last Name                | First Name             | Middle Initial |
| Mother's Maiden Name              | First Name             | Middle Initial |
| Father's Last Name                | First Name             | Middle Initial |
| Most Recent United States Address | City                   | State          |
| E-mail Address                    | Zip Code               |                |
| Birth Date                        | Primary Phone Number   |                |
| _____<br>Month    Day    Year     | Gender                 | Male / Female  |
| Country of Birth                  | Country of Citizenship |                |

**B. REQUEST FOR INTERNATIONAL TRANSFER CERTIFICATE**  
(This section **MUST** be completed or the application will **NOT** be processed)

|                                  |                      |        |
|----------------------------------|----------------------|--------|
| Last Foreign Club Participated   | State/Country        | League |
| Date of Last Game                | Professional/Amateur |        |
| _____<br>Month    Day    Year    |                      |        |
| Club Wishing to Participate With | State/Country        | League |

*I hereby confirm all of the above information to be correct. I also confirm that I am presently not under a professional contract to any other team (domestic or foreign) and I am not under suspension by any member organization of Federation Internationale de Football Association.*

|  |                               |
|--|-------------------------------|
| Signature of Player  | Date:    Month    Day    Year |
| Signature of Parent or Guardian<br>(Required for any player under the age of 18) | Date:    Month    Day    Year |

**Please complete and submit this form by mail, e-mail or fax to:**

South Texas Youth Soccer  
15209 US Hwy 290 E  
Manor, TX 78653  
512 272-4553  
512 272-5167 Fax  
[Lindam@stxsoccer.org](mailto:Lindam@stxsoccer.org)

# PROTECTION OF MINORS

## Pertinent facts to be included in documents

| Document Category  | Pertinent Facts   |
|--|---|
| <ul style="list-style-type: none"> <li>Documentation of academic education</li> <li>Documentation of football education</li> </ul>                   | <ul style="list-style-type: none"> <li>Name of academic institution</li> <li>Curriculum details / academic timetable provided by the relevant academic institution</li> <li>Time table of football training / football education</li> <li>Start date / duration of academic &amp; football education</li> </ul> |
| <ul style="list-style-type: none"> <li>Documentation of accommodation / care</li> </ul>  | <ul style="list-style-type: none"> <li>Address</li> <li>Guardian's name / identity &amp; relationship to player</li> </ul>  |
| <ul style="list-style-type: none"> <li>Employment contract – player or player's parents</li> </ul>   | <ul style="list-style-type: none"> <li>Employer's name</li> <li>Employer's address / location</li> <li>Employee's full name</li> <li>Job description</li> <li>Remuneration details</li> <li>Employment start date</li> <li>Terms of validity</li> </ul>   |
| <ul style="list-style-type: none"> <li>Parental authorisation</li> </ul>   | <ul style="list-style-type: none"> <li>Parent's full name</li> <li>Player's full name</li> <li>Authorisation</li> </ul>   |
| <ul style="list-style-type: none"> <li>Proof of birth date (birth certificate) – player</li> </ul>   | <ul style="list-style-type: none"> <li>Player's full name</li> <li>Date of birth</li> <li>Place of birth</li> <li>Parents' full name</li> </ul>   |
| <ul style="list-style-type: none"> <li>Proof of consent of counter association</li> </ul>  | <ul style="list-style-type: none"> <li>Name of counter association</li> <li>Date of consent</li> </ul>  |
| <ul style="list-style-type: none"> <li>Proof of distance: 50km rule</li> </ul>   | <ul style="list-style-type: none"> <li>Player's &amp; parents' home address</li> <li>Address of the club's headquarters</li> <li>Distance home address / border / club address</li> </ul>   |
| <ul style="list-style-type: none"> <li>Proof of identity and nationality – player or player's parents</li> </ul>                                     | <ul style="list-style-type: none"> <li>Full name</li> <li>Nationality</li> </ul>  |
| <ul style="list-style-type: none"> <li>Proof of residence – player or player's parents</li> </ul>  | <ul style="list-style-type: none"> <li>Residence start date</li> <li>Address / location</li> </ul>  |
| <ul style="list-style-type: none"> <li>Request for approval of first registration</li> <li>Request for approval of international transfer</li> </ul> | <ul style="list-style-type: none"> <li>Formal request</li> <li>Grounds for the request / explanation of the circumstances forming the basis of the request</li> <li>Date of the request</li> </ul>  |
| <ul style="list-style-type: none"> <li>Work permit – player or player's parents</li> </ul>   | <ul style="list-style-type: none"> <li>Country</li> <li>Date of issue</li> <li>Permit holder's full name</li> <li>Terms of validity</li> </ul>  |